

## Procedure of the recruitment for the TEAM project

**A.** The recruitment committee will be established and it will be responsible for the whole recruitment process. Committees will be comprised of 3 persons including the project leader. The representative of the Foundation of Polish Science will be also invited to participate in the recruitment procedure. The recruitment of the TEAM project members will be performed in an open, two-step procedure.

**B.** Information about the open position for **PhD Student** will be published in the Internet and given in both Polish and English.

- a) Web pages like: [www.fnp.org.pl](http://www.fnp.org.pl), [www.ichf.edu.pl](http://www.ichf.edu.pl), <https://euraxess.ec.europa.eu/>
- b) Web pages of the research group: <http://lewin.ch.pw.edu.pl>,

### C. Application and Appointment Process

**I. Open Recruitment** Candidates must submit the following documents by the date posted by the committee membership:

1. Curriculum vitae.
2. Cover letter.
3. A scan or photocopy of the candidate's university degree, transcript of records.
4. One recommendation letter from an independent researcher (the form will be available on web site: <http://lewin.ch.pw.edu.pl>).
5. Application form (the form will be available on web site: <http://lewin.ch.pw.edu.pl>).

Competition applications should be sent in one e-mail titled PhD Student TEAM (Stipend) to the e-mail address [lewinkiteam@ichf.edu.pl](mailto:lewinkiteam@ichf.edu.pl) and/or to the following address:

Institute of Physical Chemistry PAS  
ul. Kasprzaka 44/52, 01-224 Warsaw

Please write on the envelope: " Competition for the position of PhD Student TEAM (Stipend) in Professor Lewiński group "

The deadline for the submission of applications is October 6, 2017 before 2 p. m.

The Competition results shall be made known on October 12, 2017

### The requirements:

1. Status of PhD student in chemistry no later than the first day of participation in the project,
2. MSc. degree in chemistry or biotechnology,
3. Recommended experience in laboratory work in field of inorganic and coordination chemistry and/or Hybrid organic-inorganic functional materials and/or semiconductor nanomaterials,
4. Knowledge of Schlenk's techniques,
5. Knowledge of spectroscopic methods: IR, NMR, UV-Vis and/or X-ray Crystallography and/or Electron Microscopy,
6. Good command in English,
7. Being team-oriented with good communication and management skills in order to work in an international context within a multidisciplinary team,
8. Being able to work creatively, on your own and being result-oriented.

### The criteria for assessing the candidate are as follows:

- a. Experience in inorganic, organometallic and materials chemistry;
- b. Knowledge of Schlenk's techniques;
- c. Transcript of records (grade of MSc. diploma);
- d. Other types of scientific developments and activities e.g. attendance of scientific conferences, research projects, internships, honors, scholarships, prizes and awards;

**II. Appointment** Top candidates will be asked for an interview<sup>†</sup> before the same Recruitment Committee. Final decision will be reached upon judgment of the scientific experience, field of interest and potential input into the project which the candidate can bring into the project. Detailed report describing all stages of the

selection procedure will be written, signed and reported to the Foundation for Polish Science. Engagement shall be in accordance with the Foundation for Polish Science regulations as well as TEAM Competition Documentation (TEAM 2/2016).

---

† Applicants may be interviewed in Polish or English depending on the decision of the applicant.