Application Form for TEAM Project

**Guidelines**

Please read these guidelines carefully before filling in the application form.

* The forms have to be filled in English.
* In the fields not relevant to your situation please, type ‘Not applicable’.
* Do not submit original certificates and transcripts as we do not return any materials.
* Please submit all documents (application form, scanned copies of required documents) **together** and send the application **only once**.
* The deadline for electronic applications is **June 20, 2017**.
* Confirmation of receipt of your application will be sent to your e-mail address given in Application Form together with the registration number.
* We recommend that you keep a printout of your application for future reference.

**1. GENERAL INFORMATION**

|  |  |  |
| --- | --- | --- |
| Family name | First name | Middle name(s) |
| Date of birth | Place of birth | Nationality |

Sex:

Marital Status:

Address:

|  |  |  |
| --- | --- | --- |
| Precise address | | |
| Postal code | City | Country |
| e-mail | | |
| Phone no. (work) | | |
| Fax no. | | |
| Phone no. (home) | | |

I certify that all provided information is true.

*“I hereby give consent for my personal data included in my application to be processed for the purposes of the recruitment process under the Personal Data Protection Act as of 29 August 1997, consolidated text: Journal of Laws 2016, item 922 as amended.”*

|  |  |
| --- | --- |
| Signature | Date |

**2. Education**

**Degree (e.g., Master)**

|  |  |
| --- | --- |
| University / College | Dates (from – to) |
| Degree | Main subject of studies (e.g. Chemistry) |
| Grade of the degree (if applicable) | Graduation date (or expected grad. date) |
| Name of Advisor (if applicable) |

**If you have obtained other degrees, please specify:**

|  |  |
| --- | --- |
| University / College | Dates (from – to) |
| Degree title (e.g. B. Science) | Main subject of studies (e.g. Chemistry) |
| Grade of the degree (if applicable) | Graduation date (or expected grad. date) |
| Name of Advisor (if applicable) |

**3. Research Experience if applicable**

On this page, write the title and description of your Diploma (thesis) research, or equivalent. If you have carried out other research before or after your Diploma, please describe it briefly in a separate paragraph. Please do not exceed 300 words.

|  |
| --- |
|  |

**3. Honors, scholarships, awards**

Specify any honors, scholarships, prizes and awards (if any) that you feel are relevant to this application. Include dates and a brief description.

|  |
| --- |
|  |

**5. Further information on Research Experience**

On this page, include information on scientific publications (list of authors, title, journal reference) and attendance of scientific conferences (title and type of presentation, name of the conference).

|  |
| --- |
|  |

**6. References**

Please specify below the names, institutions and email addresses of the referees who have agreed to write a recommendation for you.

**Referee**

|  |
| --- |
| Name |
| Institution |
| Email |

**Please include scanned copies of the following documents:**

1. A job application.
2. Curriculum vitae.
3. A summary of professional accomplishments (not exceeding 3500 characters), containing concise information about scientific interests, past achievements pointing out the three most important ones, participation in and running research projects and the candidate's own research plans.
4. A scan or photocopy of the candidate's university degree.
5. A scan or photocopy of the candidate's post-graduate degree (if applicable)
6. A list of publications indicating a maximum of five of the most important studies carried out in the last 5 years of the candidate's research work (after deduction of breaks in research), patent applications, patents, implementations, research projects.
7. The number of citations of publications without self-citations, the h index and the number of years worked effectively in science (after deduction of breaks).
8. Information about any breaks in performing research work, e.g. maternity leave, internship in industry, etc. When assessing the achievements of the candidate the Competition Committee shall take into account breaks in research and shall convert the candidate's indicated achievements into effective years of scientific work.
9. A list of research projects (application, implementation), which were headed by the candidate or where he/she was the main researcher and 1-3 major publications that were a result of the implementation of this project, or other tangible results of the project.
10. Two recommendation letters from an independent researcher (the form will be available on web site: <http://lewin.ch.pw.edu.pl>).
11. Consent to the processing of the candidate's personal data for the purposes of the competition.
12. The candidate's declaration he/she has become acquainted with the General Rules Governing Competitions for Research Posts at the IPC PAS in Warsaw [**http://ichf.edu.pl/Oswiadczenie-declaration.doc**](http://ichf.edu.pl/Oswiadczenie-declaration.doc)**.**

**7. Returning the application**

Please submit your signed application together with accompanying documents in one e-mail titled “PostDoc TEAM to the e-mail address: lewinskiteam@ichf.edu.pl and/or to the following address:

Institute of Physical Chemistry PAS

ul. Kasprzaka 44/52, 01-224 Warsaw

Please write on the envelope: "Competition for the position of PostDoc (Adiunct) TEAM in Professor Lewiński group"

The deadline for the submission of applications is **June 20, 2017 at 3 p. m.**

Contact and information:

Mail: Prof. Janusz Lewiński

e-mail: [lewinskiteam@ichf.edu.pl](mailto:lewinskiteam@ichf.edu.pl)