Application Form for POMOST Project

**Guidelines**

Please read these guidelines carefully before filling in the application form.

* The forms have to be filled in English.
* In the fields not relevant to your situation please, type ‘Not applicable’.
* Do not submit original certificates and transcripts as we do not return any materials.
* Please submit all documents (application form, scanned copies of transcripts and certificates) **together** and send the application **only once**.
* Please send us also hardcopies of all documents by mail before **27\_04\_2015** (the exact date will be given in each recruitment procedure).
* Confirmation of receipt of your application will be sent to your e-mail address given in Application Form together with the registration number.
* We recommend that you keep a printout of your application for future reference.

**1. GENERAL INFORMATION**

|  |  |  |
| --- | --- | --- |
| Family name | First name | Middle name(s) |
| Date of birth | Place of birth | Nationality |

Sex:

Marital Status:

Address:

|  |  |  |
| --- | --- | --- |
| Precise address | | |
| Postal code | City | Country |
| e-mail | | |
| Phone no. (work) | | |
| Fax no. | | |
| Phone no. (home) | | |

I certify that all provided information is true.

"In accordance with the personal data protection act from 29 th August 1997, I hereby agree to process and to store my personal data by the Institution for recruitment purposes”

|  |  |
| --- | --- |
| Signature | Date |

**2. Education**

**Degree:**

|  |  |
| --- | --- |
| University / College | Dates (from – to) |
| Degree | Main subject of studies (e.g. Chemistry) |
| Grade of the degree (if applicable) | Graduation date (or expected grad. date) |
| Name of Advisor (if applicable) |

**If you have obtained other degrees, please specify:**

|  |  |
| --- | --- |
| University / College | Dates (from – to) |
| Degree title (e.g. B. Science) | Main subject of studies (e.g. Chemistry) |
| Grade of the degree (if applicable) | Graduation date (or expected grad. date) |
| Name of Advisor (if applicable) |

**3. Research Experience if applicable**

On this page, write the title and description of your Diploma (thesis) research, or equivalent. If you have carried out other research before or after your Diploma, please describe it briefly in a separate paragraph. Please do not exceed 300 words.

|  |
| --- |
|  |

**3. Honors, scholarships, awards**

Specify any honors, scholarships, prizes and awards (if any) that you feel are relevant to this application. Include dates and a brief description.

|  |
| --- |
|  |

**5. Further information on Research Experience**

On this page, include information on scientific publications (list of authors, title, journal reference) and attendance of scientific conferences (title and type of presentation, name of the conference).

|  |
| --- |
|  |

**Please include scanned copies of the following documents:**

# - CV,

**- Degree Diploma,**

**- grade point average**

**7. Returning the application**

Please submit your signed application named “**Application-POMOST-“your name”** together with accompanying documents (transcripts, certificates) in one e-mail titled **Application-POMOST-“your name** to the e-mail address: **ksuwala@ch.pw.edu.pl** before 27\_04\_2015 (the exact date will be given in each recruitment procedure).

Contact and information:

Mail: Dr Karolina Zelga

Faculty of Chemistry, Warsaw University of Technology

Noakowskiego 3, 00-664 Warsaw, Poland

e-mail: ksuwala@ch.pw.edu.pl

Phone: +48 22 2347315